# **Privacy Statement**

Deutsche Fassung

This privacy statement applies to any data collected by Haus Bellevue during the course of an enquiry or subsequent reservation. The policy does not apply to the practices of companies that we do not own or control, or to individuals that we do not employ or manage.

# Collection of personal information:

We receive and store as required, any information you knowingly provide to us when you fill out the website enquiry form, submit an enquiry through email or through subsequent communication.

# The personal data collected by Haus Bellevue will be used only for the following purpose:

- Communication between host and guest.
- Guest registration with the authorities as legally required.
- Production of the Lungau Card where applicable.
- Ensuring standard of service provided where it pertains the the comfort and suitability of accommodation.

# Our legal basis for the collecting and processing for the personal data:

We are required by law to register all guests with the local authorities and registration must be completed within 24 hours of arrival. The registration is completed online by your hosts through a secure portal provided by the tourist board.

Registration is required for the further production of the Lungau Card (only applicable for guests staying 1. June to 31.October and 1. December to the first week after Easter).

## The primary categories of personal data collected are:

- First Name
- Surname
- Date of Birth
- Address

This information is required for the legal obligation of guest registration and for the further production of the Lungau Card where applicable.

## The secondary categories of personal data collected are:

- Telephone Number
- Email Adress
- A note of special requests or particular requirements

Secondary data is not required for registration and used only for the purpose of enhancing the service provided to you. Secondary data and any additional information



given may be stored within our database for reference but will not be shared with a third party.

#### Any legitimate interests pursued by us, or third parties we use are as follows:

Records are kept to enable our staff to meet any special requirements pertaining to the accommodation and/or for the purpose of assisting with holiday requirements during a guest's stay. This may include a note of allergies, such as an allergy to feather pillows where alternative materials may be provided, or the requirement of particular equipment or services, for example the use of a sofa bed, a request for washing services or the use of an iron and board.

Contact information may be used for future promotions and seasonal communication.

#### Consent

By consenting to this privacy notice, you are giving us permission to process your personal data specifically for the purposes identified.

Where we are asking you for personal data we will always tell you why and how the information may be used.

You have the right to request that your data be deleted from our records at any time following your vacation. If you have any concerns or complaints regarding how your data is handled or processed, please do not hesitate to write to Haus Bellevue by email: info@hausbellevue.com

#### Disclosure

Haus Bellevue will not pass on your personal data to third parties, excepting the local authorities with whom it is our legal obligation to register your information as our guests. All collected personal data will be kept securely in a protected database accessible only by your hosts and used only for the purpose stated here.

#### **Contacting Us**

If you have any questions about this Policy or our use of your data, please contact us.

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